



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Board of Health Meeting

Monday, October 28, 2019 @ 12:00pm – Board Room

Agenda

1. Call to Order and Roll Call
2. Unfinished Business
3. Approve September 23, 2019 Board of Health Meeting Minutes
4. Approve List of Bills for \$211,194.25
5. Personnel:
 - a. Accept Resignation of Michael Arnold, Recycling Public Health Technician (PT11), Effective September 30, 2019
 - b. Accept Retirement of Ed Pabin, APC Engineer (R6) Effective February 4, 2020
 - c. Approve New Full-Time Office of Public Health Information (Innovation) Director (R8) Job Description (OPHI Division)
 - d. Approve New Full-time Performance Improvement and Accreditation Coordinator (R5) Job Description (OPHI Division)
 - e. Approve Updated Part-Time Recycling Public Health Technician (PT13) Job Description (EH Division)
 - f. Approve Updated Full-Time Officer Manager (F5) Job Description (Nursing Division)
 - g. Approve Updated Fiscal Manager (R7) Job Description (Admin/VS Division)
 - h. Approved Updated Position Classification Schedule
 - i. Approve Probationary Period Ending for Joni Mitzel, WIC Peer Helper (PT13) Retroactive to October 7, 2019
 - j. Approve Probationary Period Ending for Andrew Molnar, APC Engineer (R6), Retroactive to October 20, 2019
 - k. Appointment of Full-Time APC Monitoring & Inspection Technician (R5)
 - l. Appointment of Full-Time Environmental Health Administrative Specialist III (R4)
 - m. Appointment of Part-time Recycling Public Health Technician (PT13)
 - n. Appointment of Full-Time Recycling Center Manager (R3)
 - o. Approve Adjustment of Salary Change for Rashad Miner, Recycling Public Health Technician (From PT11 to PT13)
6. Approve Recommendations of the Hearing Officer for October 28, 2019
7. Consideration of Appeal of License Suspension for Belden Drive Thru
8. Approve Resolutions:
 - a. 2019-16: PCHI Certification Authorization
 - b. 2019-17: Periodic Program-Related Travel Expenses (Updated)
9. Approve Memorandum of Understanding with the Stark County Combined General Health District for the Household Home Sewage Disposal Program for the Period of January 1, 2019, 2019 through January 1, 2021 with Automatic Renewals on January 1 of Every Year Starting 2022
10. Approve Memorandum of Understanding with Massillon City Health Department for Use of CCPH Employees for Evaluation and Research for the Period of October 28, 2019 through December 31, 2019 with Automatic Renewals on January 1 of Every Year Starting 2020
11. Approve Purchase Request for Liberty Ford for Two Cars for \$42,000.00 (Paid from Capital Funds)

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12. Approve Purchase Request for EM Media for Billboards for \$11,650.00 (Paid from HIV Funds)
13. Approve FY20 HIV Grant Application and Initial Budget in the Amount of \$226,193.00 for Grant Period from 01/01/2020 to 12/31/2020 with the Following Sub-grantees for this Grant Cycle:
 - a. Alliance City Health Department in the Amount of \$5,000.00
 - b. New Philadelphia City Health Department in the Amount of \$10,990.00
 - c. Jefferson County Health Department in the Amount of \$13,800.00
 - d. Sandra Guist in the Amount of \$450.00
14. Approve Travel Authorization
 - a. Steven Smith, Sanitarian I, for Travel from 11/19/2019 to 11/20/2019, Ohio Public Health Improvement Exchange in Columbus, OH not to Exceed \$269.00 (Fund 7601)
 - b. Pamela Gibbs, Health Service Coordinator/DIS-LTC Supervisor, for Travel from 10/08/2019 to 10/09/2019, DIS/LTC Meeting and Grant Meeting in Columbus, OH not to Exceed \$245.00 (HIV Fund 2318) **Approve retroactively**
15. Acceptance of Reports
 - a. Medical Director
 - b. Nursing/WIC
 - c. Laboratory
 - d. OPHI/Surveillance
 - e. THRIVE
 - f. Environmental Health
 - g. Air Pollution Control
 - h. Vital Statistics
 - i. Fiscal
 - j. Health Commissioner
 - k. Accreditation Team
 - l. Quality Improvement and Performance Management
16. Other Business
17. Next Meeting: Monday, November 25, 2019 at 12:00pm
18. Adjournment